



**Monthly Meeting – February 5th, 2025 (10:00 AM) DSU 2081**

**View Full Meeting:** <https://www.youtube.com/watch?v=GIFMv-b908w>

**Call to Order:** 10:00 AM CST

**Roll Call:** 20 Senators in attendance; in person and via Zoom.

**Approval of the Agenda & Prior Monthly Meeting Minutes:** Both approved by unanimous consent.

**Christopher Ware Staff Star Awards**

Cara Cordell, Gordon Ford College of Business

Debbie Gabbard, Agriculture and Food Science

Naomi Rowland, Mahurin Honors College

**Officer, Committee, and Staff Regent Reports**

- **Staff Regent – Jennifer Hammonds**
  - There is a board meeting next Friday. Committee meetings will be held in the morning and a full board meeting in the afternoon. The agenda and all items will be posted tomorrow. Please send Regent Hammonds any questions.
- **Communications – Deanna Jenkins**
  - The newly approved Constitution and bylaws have been uploaded to the website.
  - There is a newly created Qualtrics form for anonymous comments on the website. There is an option on the page to put an email address for a response. If an email address is used, please note that makes the message not anonymous.
  - Staff Senate received an email about extending the bereavement leave policy. We have reached out to HR to get an answer and are awaiting a reply.
- **Treasurer – Andria Henry**

Treasurer's Report

February 2025

AS OF 2/4/2025, FY25:

E&G Index – 100600

  - Starting Balance = \$3,493.24

- Additions = \$0.00
- Disbursements = \$0.00
- Ending Balance = \$3,493.24

WKUF Account (Staff Senate Excellence Fund) – 1108600

- Starting Balance = \$2,200.12
- Additions = \$15.00
- Disbursements = \$0.00
- Ending Balance = \$2,215.12

CHF Account (Book Scholarship) – 800139

- Starting Balance = \$1,894.84
- Additions = \$15.00
- Disbursements = \$0.00
- Ending Balance = \$1,909.84

- **Technology – Kent Johnson:** No Report
- **Parliamentarian – Jordan Ray:** No Report
- **Secretary – Morgan Moran:** No Report
- **Vice-Chair – Leslie Vanderpool:** No Report
- **Chair – Tanya Vincent**
  - The BEC has met a couple of times since the last Staff Senate meeting.
    - Renaldo Domoney presented to the BEC early indications for the FY26 budget that is still in development.
    - John Mark Francis of enrollment management presented the fall 2025 application activity. As of yesterday, WKU had a total of 11,155 applications submitted so far. This is 1 percent down from last year, but enrollment is still trending well. Admissions continues to focus on broadening their recruitment efforts.
    - Athletics presented a six-month update on their budget and spending. It is trending well for the year. They have a plan in place for the repayment of the FY24 overspend.
  - Chair Vincent met with President Caboni two weeks ago. They discussed the Staff Senate Spring Meet and Greet. It is on his calendar to see if he can attend. Chair Vincent shared with President Caboni that the Staff Senate received an email regarding offering a staff sabbatical. President Caboni is unaware of any type of sabbatical being offered at WKU. They discussed the benefits committee and increasing insurance cost. He has tasked the Benefits Committee with finding ways to save money on health insurance.
  - Staff Senate 2025-2026 Elections: Chair Vincent will work with Vice Chair-Vanderpool to start setting dates and promoting the election. Chair Vincent has reached out to HR to get number of employees in each EEO category.

**Old Business:**

- Spring 2025 Meet and Greet Update:
  - The Spring Meet and Greet is on Tuesday, March 11<sup>th</sup> from 10am-11:30am. Remarks will be at 10:30am.
  - We have the list of recipients and will be notifying them and their supervisors soon.
  - If you have anything to contribute to door prizes, please bring items to the next meeting.
- Jordan Ray is the new interim Staff Ombudsperson. HR is working on a permanent solution.

**New Business:**

- Staff Excellence awards are open for nominations. Nominations are open through February 12<sup>th</sup>. Forms are available on the HR website.

**Public Comment:** None

**Announcements & Notable Events:**

- Next Staff Senate Meeting: March 5th, 2025, 10:00 am

**Adjournment:** 10:25 AM CST