



WKU STAFF SENATE

Monthly Meeting – August 6th, 2025 (10:00 AM) DSU 2081

View Full Meeting: <https://www.youtube.com/watch?v=63frh-ftRsQ>

Call to Order: 10:00 AM CST

Roll Call: 19 Senators in attendance; in person and via Zoom.

Approval of the Agenda & Prior Monthly Meeting Minutes: Both approved by unanimous consent.

Christopher Ware Staff Star Awards

Robert Atchley, School of Engineering and Applied Sciences

Elizabeth Joyce, Center for Gifted Studies

Ellen Micheletti, WKU Libraries

Guest Speaker

David Oliver, Director, Environmental Health & Safety/Emergency Manager shared information about Environmental Health & Safety and answered questions submitted in advance by WKU staff. Highlights included:

- The Environmental Health and Safety umbrella includes Fire and Life Safety, the Office of the Fire Marshall, Occupational Safety, Worker's Compensation, Environmental Regulations, Indoor Air Quality, Laboratory and Radiation Safety, Waste Operations, as well as Emergency Management.
- Indoor Air Quality: EHS does proactive sampling in the residence halls and E&G buildings. Report any water leaks or air quality concerns to EHS and they will handle them immediately.
- Training: EHS offers trainings on fire extinguishers, emergency procedures, Stop the Bleed, Narcan, AED, and CPR. Call EHS to schedule those trainings.
- Active Shooter Training: There will be an open session training this Fall. The date will be announced at a later date.
- Please visit <https://www.youtube.com/watch?v=63frh-ftRsQ> to watch the full remarks.

Officer, Committee, and Staff Regent Reports

- **Staff Regent – Jennifer Hammonds:** No Report
- **Communications – Deanna Jenkins:** No Report
- **Treasurer – Andria Henry**

Treasurer's Report

August 2025

AS OF 8/6/2025, FY25:

E&G Index – 100600

- Starting Balance = \$3,700.00
- Additions = \$0.00
- Disbursements = \$1,139.57
- Ending Balance = \$2,560.43

WKUF Account (Staff Senate Excellence Fund) – 1108600

- Starting Balance = \$2,290.12
- Additions = \$15.00
- Disbursements = \$0.00
- Ending Balance = \$2,305.12

CHF Account (Book Scholarship) – 800139

- Starting Balance = \$1,984.84
- Additions = \$15.00
- Disbursements = \$0.00
- Ending Balance = \$1,999.84

- **Technology – Kent Johnson:** Senator Johnson announces that applications are open for the Book Scholarship. The deadline to apply is August 17. The application is on the Staff Senate website. Encourage coworkers to apply.
- **Parliamentarian – Jon Adams:** The Bylaws and Constitution have been updated to reflect the changes voted on at the last meeting.
- **Secretary – Morgan Moran:** Senator Moran reported that the Onboarding Committee met for the first time that morning. They discussed ways to update the Mentorship Program. Please reach out to her if you have any ideas to share.
- **Vice-Chair – Jordan Ray:** Senator Ray shared that the Campus Conversations Committee met, and they have some good options for guest speakers for the year.
- **Chair – Leslie Vanderpool:** No Report

Old Business:

- Workplace Safety Ad hoc Committee: Chair Vanderpool appointed Senator Werner as the chair of the Workplace Safety Ad hoc Committee. Senators Henry, Hess, Johnson, and Bartley volunteered to be on the committee. The committee will report their findings to the Staff Senate at the December meeting.

New Business:

- Events Committee: The date and location for the Fall Meet and Greet needs to be set. After discussion, it was decided that our monthly meeting and the following Meet and Greet will be held at Nite Class in DSU.

Public Comment: None

Announcements & Notable Events:

- President Caboni will speak on Tuesday, September 2, 2025, for the monthly Staff Senate meeting.
- Call for questions for President Caboni, August 6th -13th.
- Book Scholarship applications are open through August 17. If you are a WKU employee enrolled in classes, visit the Staff Senate page for information to apply.
- Look for the Staff Engagement Survey hitting your email towards the end of August. Please complete the survey so that we can better serve. The survey is anonymous.

Adjournment: 10:53am CST