

Crossroads Counseling Services, Inc.
409 West New Circle Rd, Lexington, Kentucky 40511 (859) 800-5353

JOB DESCRIPTION

JOB TITLE: GRADUATE INTERN COUNSELING THERAPIST

SUPERVISOR: Clinical Director or Designee

Under the auspices of the Clinical Director, the GRADUATE INTERN COUNSELING THERAPIST provides direct client counseling services, among other related and associated tasks as listed below.

Essential Job Outcomes & Functions:

- Patient Care
- Evaluation, diagnosis, and treatment of individuals, couples, and families.
- Provide social work interventions to remove psychosocial barriers to health and wellness, particularly: emotional disorders, mental illnesses, addiction disorders, relationship issues, domestic violence, and various other disabilities and dysfunctions.
- Collaborates with members of the healthcare team, the patient/family and community liaisons to assure patients' psychosocial and socioeconomics needs are addressed wherever possible.
- Advocates for and empowers patients to maintain a level of control over their health and wellness.
- Diverse populations must be supported with respect and sensitivity for any particular cultural needs and issues.
- Provide and maintain educational materials.
- Manage a specific case load of patients referred by clinic staff.
- Provide close monitoring of patients through follow up contacts and coordinate services with other providers as necessary.
- Provide crisis intervention; assess and coordinate protective service issues.
- Document interventions in patients' medical records.

Additional Duties

- Develop clinical programs and materials.
- Interact with community agencies involved in health and social services, represent CCS, Inc. at meetings and events in the community.
- Promote positive working relationships with community agencies and with other departments.
- Work well with other interns, staff, clients, and agency stakeholders.
- And all other duties as assigned.

Minimum Requirements / Work Experience:

- Must maintain active enrollment and good standing in a graduate Masters Degree program, or higher, from an accredited university.
- Experience in community social services and/or health care.
- Excellent documentation skills.

Intern

Date

Clinical Director

Date



Job Description

--STUDENT PRACTICUM--

SUMMARY

Bachelor and Masters Students in the Fields of Social Work, Psychology, Family Studies, Counseling and other related social services disciplines will shadow staff members including case managers and clinicians in the Behavioral Health, Family Preservation and Reunification Services, and/or Foster Care program. All programs deliver community-based behavioral health services to children and families in their home, school and communities with the goal of increasing safety, permanency and well-being to prevent out of the home placement. KVC Behavioral HealthCare Kentucky, Inc. has offices in the following locations: Lexington, Richmond, Morehead, Ashland, Shelbyville, Hazard, Prestonsburg, and Florence and serves clients in over 60 counties in Central, Eastern, Northeastern and Northern Kentucky.

*Placement opportunities are contingent upon availability of site supervisor, ability to meet College Program requirements, and placement openings. All placements are made at the discretion of the agency.

RESPONSIBILITIES MAY INCLUDE, BUT ARE NOT LIMITED TO THE FOLLOWING:

- Observe on-site supervisor conducting in-home clinical and case management sessions; including individual psychotherapy, collateral and family therapy sessions and Comprehensive Community Support Sessions.
- Attend weekly Case Consultation or Team Meetings and participate as appropriate;
- Attend weekly supervision with practicum supervision, including individual and/or group supervisors
- Observe and practice completing case management and clinical documentation, such as service tickets, treatment plans, and psychosocial assessments;
- Review and adhere to agency and program policies, procedures and regulations, including attending New Student Orientation;
- Observe and practice reviewing, scoring, and interpreting outcome forms;

- Observe and assist with preparation and implementation of therapeutic social skills groups for children and adolescents;
- Observe and assist in preparation and implementation of Parent Nurturing lessons and/or group sessions;
- Maintain on-going supervision with on-site supervisor and Field Placement instructor;
- Assist in special projects as determined by agency supervisor or management team members.

STUDENT REQUIREMENTS:

- Complete New Employee Orientation
- Maintain current driver's license and automobile insurance
- Provide own transportation to appointments if necessary
- Maintain flexibility in scheduling and attend appointments after normal business hours if necessary
- Adhere to all KVC Company Policies and Procedures; including, but not limited to the following:
 1. Professional Dress as outlined in the Company Handbook
 2. Maintain Confidentiality
 3. Attend Supervision
 4. Follow Reporting Laws
 5. Maintain Client Rights
 6. Risk Management Policies
 7. Emergency and Safety Procedures

Signature

Date

Witness

Date