



School of Media & Communication

DATE: June 11, 2025

TO: Dr. Robert Hale
Associate Provost

FROM: Mac McKerral
Faculty Senate Chair

RE: Faculty handbook
Editorial (non-substantive)
Links and Ombudsperson

Rob:

This confirms the approval during its May 15, 2025, meeting of the Faculty Senate Recommendation for an editorial (non-substantive change) regarding the handbook links and the use of the term "ombudsperson."

SEM
Approved - Robert Gassler

Proposal to Amend WKU Faculty Handbook

Section(s) to be amended: All
Corresponding page number(s): All
Contact Name: Julie Shadoan Date Submitted: 4/25/25
Contact Email address: julie.shadoan@wku.edu Contact Phone number: 745-2539

1. Type of Change:

☒ Editorial (non-substantive)

☐ Substantive

Editorial revisions include updates to the organizational structure, web addresses and names/titles, as well as other similar non-substantive changes. Substantive change is defined as addition, deletion, or revision of policy or procedure.

☐ Addition: Where possible, identify the section of the handbook to which addition is proposed:

☐ Deletion: Identify the section of the handbook from which deletion is proposed:

☒ Revision: Identify the section of the handbook to which revision is proposed:

2. Proposals should be made in the form of text intended as an addition to or a replacement of, in whole or in part, some current section of the Faculty Handbook.

A. **Current:**

All policy references.

Proposed Revision:

[Check all policy links. Update as needed. AA policy references should refer to main AA policy page, not individual policies.](#)

Rationale for revision:

Revisions to policies/links necessitate updates.

B. **Current:**

All references to University Ombuds Officer.

Proposed Revision:

[Faculty Ombudsperson](#)