

Undergraduate Curriculum Committee  
Minutes - March 11, 2025

**Call to Order – Meeting: 3:45 pm, Zoom**

**Voting Members Present:** Mohsen Aram, Brian Elliott, Leigh Anne Roden, Ismail Civelek, Dana Henson, Melanie Autin, Cort Basham, Jeanine Huss, Aaron Wichman, Alex Olson, and Sarah Scali.

**Advisory Members Present:** Stuart Burris, Danita Kelley, Jennifer Klemm, Merrall Price, Jessica Dorris

**Guests:** Trini Stickle, Raymond Poff, Lucas Forbes, Dawn Garrett, Holly Payne, LeAnne Coder, Marc Eagle, Travis Wilson,

**Approval of Minutes, February 18, 2024 – 1<sup>st</sup>/2<sup>nd</sup>:** Wichman/Autin – **Vote:** Approved (7/7 yes)  
*Friendly Amendment - Change Leann Coder to Leann Roden in the voting members*

**New Business**

**Curriculum Agenda**

College of Health & Human Services				
Code	Title	Status	Contact	Received
<a href="#">IDFM 306</a>	<a href="#">IDFM 306: Residential Design Studio</a>	Added	Sheila Flener	2/21/2025
<b>Motion to Approve – 1st/2nd:</b> Autin/Huss <b>Discussion:</b> None <b>Vote:</b> Approved (9/9)				
<a href="#">IDFM 344</a>	<a href="#">IDFM 344: Revit for Interiors 1</a>	Edited	Sheila Flener	2/21/2025
<b>Motion to Approve – 1st/2nd:</b> Autin/Roden <b>Discussion:</b> None <b>Vote:</b> Approved (11/11)				
<a href="#">NURS 446</a>	<a href="#">NURS 446: Public Health Concepts for the Registered Nurse</a>	Edited	Dawn Garrett	2/21/2025
<b>Motion to Approve – 1st/2nd:</b> Autin/Henson <b>Discussion:</b> None <b>Vote:</b> Approved (11/11)				
<a href="#">NURS 447</a>	<a href="#">NURS 447: Application of Public Health Nursing Concepts for the Registered Nurse</a>	Edited	Dawn Garrett	2/21/2025
<b>Motion to Approve – 1st/2nd:</b> Autin/Wichman <b>Discussion:</b> None <b>Vote:</b> Approved (11/11)				
<a href="#">REC 460</a>	<a href="#">REC 460: Grant Writing for Nonprofit Organizations</a>	Edited	Raymond Poff	2/21/2025
<b>Motion to Approve – 1st/2nd:</b> Autin/Wichman <b>Discussion:</b> None <b>Vote:</b> Approved (11/11)				

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<a href="#"><u>319</u></a>	<a href="#"><u>319: Tourism and Events, Minor</u></a>	Edited	Raymond Poff	2/21/2025
<b>Motion to Approve – 1st/2nd:</b> Autin/Wichman <b>Discussion:</b> None <b>Vote:</b> Approved (11/11)				
<a href="#"><u>367</u></a>	<a href="#"><u>367: Facility and Event Management, Minor</u></a>	Edited	Raymond Poff	2/21/2025
<b>Motion to Approve – 1st/2nd:</b> Autin/Wichman <b>Discussion:</b> None <b>Vote:</b> Approved (11/11)				
<a href="#"><u>422</u></a>	<a href="#"><u>422: Nonprofit Administration, Minor</u></a>	Edited	Raymond Poff	2/21/2025
<b>Motion to Approve – 1st/2nd:</b> Autin/Wichman <b>Discussion:</b> None <b>Vote:</b> Approved (11/11)				
<a href="#"><u>442</u></a>	<a href="#"><u>442: Outdoor Recreation, Minor</u></a>	Edited	Raymond Poff	2/21/2025
<b>Motion to Approve – 1st/2nd:</b> Autin/Wichman <b>Discussion:</b> Dorris informed the proponent that it'll need a reference number change since it's a different name. <b>Vote:</b> Approved (11/11)				
<a href="#"><u>5010</u></a>	<a href="#"><u>5010: Recreation, Park, and Nonprofit Administration, Bachelor of Science</u></a>	Edited	Raymond Poff	2/26/2025
<b>Motion to Approve – 1st/2nd:</b> Autin/Wichman <b>Discussion:</b> Kelley spoke about we are not allowed to have a 3-hour concentration. The suggestion was to move 3 hours of REC to the core requirement. Wichman, shouldn't the college level curriculum have comments based on the changes. Kelley did mention that it doesn't change anything the students are taking so it is good to move forward. <i>Friendly Amendment – Revised the language in program overview, remove Essentials of Rec Concentration, and within the program requirement, deleted the concentration and move the 3 hours to the core of courses. Under the Comprehensive Study of Recreation, Parks, Events, and Tourism Concentration changing the Complete 9 hours to 6 hours. In the Non-Profit Administration Concentration delete the REC 2**, 3**, 4**.</i> <b>Vote:</b> Approved (11/11)				

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Gordon Ford College of Business				
Code	Title	Status	Contact	Received
<a href="#">MKT 332</a>	<a href="#">MKT 332: Sales Analytics</a>	Added	Lucas Forbes	2/24/2025
<b>Motion to Approve – 1st/2nd:</b> Autin/Wichman <b>Discussion:</b> Autin, SLO 4, can't measure student thinking, maybe say Interpret Sales data critically. <i>Friendly Amendment – In the SLO #4 – Change language to lead with Action verb, Interpret Sales Data Critically.</i> <b>Vote:</b> Approved (11/11)				

Potter College of Arts and Letters				
Code	Title	Status	Contact	Received
<a href="#">PCAL 175</a>	<a href="#">PCAL 175: Potter College of Arts &amp; Letters University Experience</a>	Edited	Merrall Price	2/25/2025
<b>Motion to Approve – 1st/2nd:</b> Autin/Wichman <b>Discussion:</b> Talked about the SLO's and how they are double barreled. <b>Vote:</b> Approved (11/11)				
<a href="#">HIST 344</a>	<a href="#">HIST 344: Latinos in US History</a>	Added	Marc Eagle	2/25/2025
<b>Motion to Approve – 1st/2nd:</b> Autin/Wichman <b>Discussion:</b> Autin, Understand? Should be changed. <i>Friendly Amendment - SLO #2 – Change “Understand” to “Demonstrate understanding of”</i> <b>Vote:</b> Approved (11/11)				
<a href="#">IA 303</a>	<a href="#">IA 303: International Politics and Film</a>	Added	Soleiman Kiasatpour	2/25/2025
<b>Motion to Approve – 1st/2nd:</b> Autin/Henson <b>Discussion:</b> None <b>Vote:</b> Approved (10/10)				
<a href="#">702</a>	<a href="#">702: International Affairs, Bachelor of Arts</a>	Edited	Scott Lasley	2/27/2025
<b>Motion to Approve – 1st/2nd:</b> Autin/Wichman <b>Discussion:</b> None <b>Vote:</b> Approved (10/10)				
<a href="#">COMM 401</a>	<a href="#">COMM 401: Workplace Communication Portfolio</a>	Added	Holly Payne	2/25/2025
<b>Motion to Approve – 1st/2nd:</b> Autin/Wichman <b>Discussion:</b> None <b>Vote:</b> Approved (10/10)				

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<a href="#">1760</a>	<a href="#">1760: Workplace Communication, Certificate</a>	Edited	Holly Payne	2/25/2025
<b>Motion to Approve – 1st/2nd:</b> Autin/Wichman <b>Discussion:</b> None <b>Vote:</b> Approved (10/10)				
<a href="#">1782</a>	<a href="#">1782: Teaching English to Speakers of Other Languages (TESOL)</a>	Edited	Trini Stickle	2/25/2025
<b>Motion to Approve – 1st/2nd:</b> Autin/Wichman <b>Discussion:</b> Huss asked about the measurement plan, being that specific what happens when you don't do it later. Stickle spoke about how they need to be specific for licensure issues. They are aware it would mean everything would need to be changed, if a course listed changed. <b>Vote:</b> Approved (10/10)				
<a href="#">686</a>	<a href="#">686: Political Science, Bachelor of Arts</a>	Edited	Scott Lasley	2/25/2025
<b>Motion to Approve – 1st/2nd:</b> Autin/Wichman <b>Discussion:</b> Elliott asked about SLO #2 – Connect the role formal and informal – Remove the word of – 4th word <b>Friendly Amendment -</b> SLO #2 – Remove the word “of” (4th word) - Connect the role formal and informal – <b>Vote:</b> Approved (10/10)				

Ogden College of Science & Engineering				
Code	Title	Status	Contact	Received
<a href="#">5007</a>	<a href="#">5007: Engineering Technology Management, Bachelor of Science</a>	Edited	Bryan Reake	2/28/2025
<b>Motion to Approve – 1st/2nd:</b> Autin/Henson <b>Discussion:</b> None <b>Vote:</b> Approved (10/10)				
<a href="#">728</a>	<a href="#">728: Mathematics, Bachelor of Arts</a>	Edited	Ngoc Nguyen	2/12/2025
<b>Motion to Approve – 1st/2nd:</b> Autin/Huss <b>Discussion:</b> Just adding language about the JUMP program. Huss, asked about the SLO's “Students will vs Starting with a verb, Is there a rule about this? No one knew if there is a rule. <b>Vote:</b> Approved (10/10)				

**Next Meeting:** April 15, 2025.

**Adjourn @ 4:30pm – Motion 1<sup>st</sup>/2<sup>nd</sup>:** Autin/Wichman

Respectfully Submitted  
UCC Recorder  
Jessica Steenbergen