WKU Senate 2015-2016
Academic Quality Committee

Information item

Copy of email notices sent by Paul Mooney (Office of Compliance) to WKU travelers prior to launch of the WKU International Travel Registry in March 2015. Since March 2015, such information is disseminated directly through the International Travel Registry. See other information items.

Dear WKU Traveler,

I received notice that you are traveling to **XXXXX** on WKU business. The State Department, FBI, and the Department of Defense Security Service have provided information to help keep WKU's personnel safe as they travel.

Please review http://travel.state.gov/ for information to keep you protected. Please understand that registering your trip with the U.S. Department of State will provide you with benefits you may not otherwise be aware of or receive if you do not explorehttps://step.state.gov/step/ . At the U.S. Department of State website you will also find directions on a variety of related topics, like passport & VISA requirements, local laws and policies, and specific warnings about each country. Attached you will find the federal watch list results on **XXXXX**, and other general guidance on international travel.

Remember, WKU has also made available "sanitized" laptops for your trip. These laptops have all the basic programs and are available so that you don't have to take your personal laptop through security. You will have access to email and can load your presentation onto it. This way your "travel laptop" will not contain your research or other data that might be compromised. You have worked hard collecting your resources and research data. *Why give it away?* Contact the WKU IT Technology Resource Center at 745-3755 to make arrangements for a "travel laptop".

If you have any questions or concerns, either before you travel or after your return, please do not hesitate to contact me.

Sincerely,

Paul J. Mooney

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