

# Western Kentucky University, L.D.Brown Agriculture Exposition Center

## The Michael Minger Act Report for 2016 Activity Reported for Calendar Year 2015

---

### Section 1: Campus Security Authority

*List campus security authority personnel (definition at KRS 164.948(2)):*

Western Kentucky University encourages reporting all crimes that occurred on campus to the WKU Police Department. The WKU Police is a full service police department with investigative responsibility for crimes that occurred on university property. In addition to the police department students, staff and visitors often have contact with other members of campus that can also assist in reporting crimes and criminal activity. Most often students who live in WKU's residence halls come into contact with Student Residence Assistant's and Residence Hall Directors. Residence Hall staff encourages the reporting of crimes to campus police. If the person will not report the crime to police, Hall staff has the responsibility to inform Campus Police of the crime. This information is made public on the WKU Police home page. This information helps keep the university informed on crime patterns and allows the police to increase enforcement action in the area. These crimes will also be investigated if the information can be achieved without compromising the identity of the victim. Others in the university community that has reporting responsibilities are college deans.

*Describe the extent and nature of enforcement authority of campus security authority personnel:*

The WKU Police Department is an accomplished and broadly trained full-scale service law enforcement agency and operates 24 hours a day 365 days a year. Officers of WKU Police Department have complete police powers including the power of arrest under KRS 164.975. All patrol officers are required to complete the twenty four week police academy located at the Kentucky Department of Criminal Justice Training facility in Richmond Kentucky. Additionally, officers must complete forty hours of in-service training and other mandatory training. WKU Officers have County Wide Jurisdiction, including the streets passing through and adjacent thereto and offer mutual aid to adjoining authorities.

*Describe the working relationship of campus security authority personnel with state and local police agencies:*

WKU Police Department is a proficient law enforcement agency observing the highest standards of work ethics in its operation and a strong professional working relationship with the Bowling Green Police Department Warren County Sheriff Department, the Kentucky State Police, and the Warren County Drug Task Force. WKU Police also works closely with and utilizes the services of federal police agencies including the F.B.I. and ATF.

## Section 2: Description of Information Programs

*Describe programs that inform students and employees about:*

*(a) Campus safety and security*

Crime prevention programs are presented in residence halls at the beginning of the school year and an advertised Crime Prevention Week is conducted each fall. Topics covered in the crime prevention program include rape and date rape awareness, theft prevention, operation ID, escort services, drugs and narcotics awareness, general safety and security, and alcohol awareness. Films, guest speakers and handouts are used to illustrate procedures and to assist in the educational process. A representative of the WKU Police often serves as guest lecturer in many class projects throughout the year. In addition to programs put on by the WKU Police and Residence Life, information relating to drugs and alcohol is provided by Student Health Services. To access the WKU Campus Crime Log go to WKU Police home page at [www.wku.edu/police](http://www.wku.edu/police).

*(b) How to report a crime:*

Crimes or criminal activity should be reported immediately to the WKU Police. WKU Police utilize a number of methods of reporting criminal activity. Dialing 9-1-1 from any university phone will connect you to the WKU Police Communication Center. 9-1-1 calls made from cell phones or off campus phones will connect you to the Bowling Green Police Emergency 9-1-1 Center which in turn will forward 9-1-1 calls to the WKU Police Emergency Communications. Non-emergency request for service can be made by calling (270)745-2548. A TDD line has been established for the hearing impaired by dialing (270)745-2540.

A total of 92 emergency call boxes are located throughout the Main campus and South Campus, Campbell Lane Lot and ICSET Combustion Lab behind The Center to report emergencies. By pushing the call button on the emergency call box you are connected by phone to the WKU Police Communications Center. Also a flashing blue strobe light is activated. This draws attention to the area which can deter or stop criminal acts.

Request for service and crime information can also be reported to the WKU Police by email at [wkupolice@wku.edu](mailto:wkupolice@wku.edu) that is monitored in the Communication Center. Officers will be dispatched to the scene. WKU Police encourage the reporting of criminal or suspected criminal activity on campus. To make an Anonymous tips about criminal activity go to WKU Police home page at [www.wku.edu/police](http://www.wku.edu/police) and click on the Anonymous Reporting Tab, or by calling the WKU Police confidential tip line at 270-745-8773. WKU Police participates in the Local Crime Stoppers program. You can also make an anonymous tips to the Bowling Green Police Department by calling (270)781-CLUE (2583).

*(c) How to prevent crimes:*

Safety and crime prevention is a shared responsibility between the WKU Police and the campus community. The WKU Police Crime Prevention Unit uses handouts, programs, and personal contacts to inform students, faculty and staff on measures that can be taken to reduce the likely hood of becoming a crime victim. Some measures are to lock your residence hall door anytime you are away from your room or asleep. Remove valuables from your vehicle or place them in the trunk out of sight. When walking on campus at night walk in pairs or contact the WKU Escort Service at (270)745-3333. Attend parties in groups of two or more. Stay with your group and leave when they do. Do not accept drinks you did not see poured and do not leave your drink unattended. WKU Police provides other safety tips on our web site at [www.wku.edu/police](http://www.wku.edu/police)

### Section 3: Statements of Policies and Procedures

*(a) Provide the institution's policy statement on making Special Reports to the campus community of crimes that present a safety or security threat to students or employees. KRS 164.9481(d)*

Western Kentucky University participates in Title IV student aid programs. As such WKU Police is required under the Crime Awareness and Campus Security Act of 1990 "The Jeanne Clery Act" and "The Michael Minger Act" to post "timely warnings" about crimes that occur on campus or present a threat or a continued threat to the campus community. If a crime or a situation occurs on campus, or off campus that poses a threat to the Safety of students, faculty or staff a timely warning will be issued by WKU Police. The Chief of Police, Deputy chief, Field Operations Captain, Professional Standards Captain or the Shift Sergeant may issue a timely warning. WKU Police may utilize local newspapers, television and radio stations, mass email notifications, posters or postings on the WKU Police Website under "Campus Crime Alert" to inform the campus community about ongoing threats. In the event of an immediate threat to safety of the WKU community, WKU Police may use several methods for emergency mass notification. Short text messages can be sent to cell phones of students, faculty and staff who register for the service. A voice alert outdoor warning system has been installed to alert people outdoors of a campus emergencies. A RAVE system has been installed that will text all cell phones in our system and send a written message about an emergency. Notification of weather emergencies are made by the Warren County Outdoor Warning System (COWS) or RAVE System. To be added to our text alert system, go to TOPNET, Personal Information, and View/Update cell phone messaging notification then add your cell phone number and authorize emergency messages to be sent to your cell phone.

*(b) If the institution provides student housing facilities, describe the institution's procedure for disclosing the existence or nonexistence of automatic fire suppression systems in on-campus housing facilities. KRS 164.9492*

The student housing at the Farm have stand-alone smoke detectors in the hallway and bedroom.

The apartments that are in the Expo Center area have fire alarms that are connected to the Simplex fire alarm system

*(c) If the institution provides student housing facilities, provide the institution's policy for giving students with disabilities priority for first-floor housing. KRS 164.9495 (1)*

Housing and Residence Life works with the Student Disabilities Office to accommodate students with disabilities. If first floor housing is requested, we either provide it or allow the student to seek alternative on-campus or off-campus housing. Our policy statement is attached.

#### HB 321 Policy Statement

The Department of Housing and Residence Life (HRL) strives to provide safe housing accommodations for students with disabilities. The following steps should be taken if special accommodations are needed.

Step 1 Register with the Office For Student Disability Services (OFSDS).

Step 2 Apply for housing and request either special accommodations or an exemption to live off campus.

Step 3 HRL will make the room assignment in consultation with OFSDS.

Step 4 If the assignment is not acceptable, the student,

*(d) If the institution provides student housing facilities, describe the institution's policy for maintaining a record of any on-campus housing assignment for students with disabilities, and the procedure for alerting safety and emergency personnel of the location of students with disabilities. KRS 164.9495 (2)*

There are no ADA (American Disability Act) students housed at this facility.

## Section 4: Crime Table

| Crime Category                        | Total Campus Property Crimes | Residential Facility Crimes | Recognized, Leased, Owned, Controlled Property Crimes | Public Property Crimes |
|---------------------------------------|------------------------------|-----------------------------|---|------------------------|
| Arson                                 | 0                            | 0                           | 0   | 0                      |
| Assault                               | 0                            | 0                           | 0   | 0                      |
| Burglary                              | 0                            | 0                           | 0   | 0                      |
| Criminal Damage                       | 0                            | 0                           | 0   | 0                      |
| Manslaughter                          | 0                            | 0                           | 0   | 0                      |
| Menacing                              | 0                            | 0                           | 0   | 0                      |
| Motor Vehicle Theft                   | 0                            | 0                           | 0   | 0                      |
| Murder                                | 0                            | 0                           | 0   | 0                      |
| Reckless Homicide                     | 0                            | 0                           | 0   | 0                      |
| Robbery                               | 0                            | 0                           | 0   | 0                      |
| Sex Offenses - Forcible               | 0                            | 0                           | 0   | 0                      |
| Sex Offenses - Non-forcible           | 0                            | 0                           | 0   | 0                      |
| Stalking                              | 0                            | 0                           | 0   | 0                      |
| Terroristic Threatening               | 0                            | 0                           | 0   | 0                      |
| Theft                                 | 0                            | 0                           | 0   | 0                      |
| Wanton Endangerment                   | 0                            | 0                           | 0   | 0                      |
| Weapons Possession                    | 0                            | 0                           | 0   | 0                      |
| Prejudice: Bias - Race                | 0                            | 0                           | 0   | 0                      |
| Prejudice: Bias - Gender              | 0                            | 0                           | 0   | 0                      |
| Prejudice: Bias - Religion            | 0                            | 0                           | 0   | 0                      |
| Prejudice: Bias - Sexual Orientation  | 0                            | 0                           | 0   | 0                      |
| Prejudice: Bias - Ethnic              | 0                            | 0                           | 0   | 0                      |
| Prejudice: Bias - Disability          | 0                            | 0                           | 0   | 0                      |
| Arrest Only: Drug-related Violations  | 0                            | 0                           | 0   | 0                      |
| Arrest Only: Liquor-law Violations    | 0                            | 0                           | 0   | 0                      |
| Arrest Only: Other Alcohol Violations | 0                            | 0                           | 0   | 0                      |

## Section 5: Criminal Attempts Table

| Crime Category                       | Total Campus Property Crimes | Residential Facility Crimes | Recognized, Leased, Owned, Controlled Property Crimes | Public Property Crimes |
|--------------------------------------|------------------------------|-----------------------------|---|------------------------|
| Arson                                | 0                            | 0                           | 0   | 0                      |
| Assault                              | 0                            | 0                           | 0   | 0                      |
| Burglary                             | 0                            | 0                           | 0   | 0                      |
| Criminal Damage                      | 0                            | 0                           | 0   | 0                      |
| Manslaughter                         | 0                            | 0                           | 0   | 0                      |
| Menacing                             | 0                            | 0                           | 0   | 0                      |
| Motor Vehicle Theft                  | 0                            | 0                           | 0   | 0                      |
| Murder                               | 0                            | 0                           | 0   | 0                      |
| Reckless Homicide                    | 0                            | 0                           | 0   | 0                      |
| Robbery                              | 0                            | 0                           | 0   | 0                      |
| Sex Offenses - Forcible              | 0                            | 0                           | 0   | 0                      |
| Sex Offenses - Non-forcible          | 0                            | 0                           | 0   | 0                      |
| Stalking                             | 0                            | 0                           | 0   | 0                      |
| Terroristic Threatening              | 0                            | 0                           | 0   | 0                      |
| Theft                                | 0                            | 0                           | 0   | 0                      |
| Wanton Endangerment                  | 0                            | 0                           | 0   | 0                      |
| Weapons Possession                   | 0                            | 0                           | 0   | 0                      |
| Prejudice: Bias - Race               | 0                            | 0                           | 0   | 0                      |
| Prejudice: Bias - Gender             | 0                            | 0                           | 0   | 0                      |
| Prejudice: Bias - Religion           | 0                            | 0                           | 0   | 0                      |
| Prejudice: Bias - Sexual Orientation | 0                            | 0                           | 0   | 0                      |
| Prejudice: Bias - Ethnic             | 0                            | 0                           | 0   | 0                      |
| Prejudice: Bias - Disability         | 0                            | 0                           | 0   | 0                      |

## Section 6: Incidents Table

| Crime Category                       | Total Campus Property Crimes | Residential Facility Crimes | Recognized, Leased, Owned, Controlled Property Crimes | Public Property Crimes |
|--------------------------------------|------------------------------|-----------------------------|---|------------------------|
| Arson                                | 0                            | 0                           | 0   | 0                      |
| Assault                              | 0                            | 0                           | 0   | 0                      |
| Burglary                             | 0                            | 0                           | 0   | 0                      |
| Criminal Damage                      | 0                            | 0                           | 0   | 0                      |
| Manslaughter                         | 0                            | 0                           | 0   | 0                      |
| Menacing                             | 0                            | 0                           | 0   | 0                      |
| Motor Vehicle Theft                  | 0                            | 0                           | 0   | 0                      |
| Murder                               | 0                            | 0                           | 0   | 0                      |
| Reckless Homicide                    | 0                            | 0                           | 0   | 0                      |
| Robbery                              | 0                            | 0                           | 0   | 0                      |
| Sex Offenses - Forcible              | 0                            | 0                           | 0   | 0                      |
| Sex Offenses - Non-forcible          | 0                            | 0                           | 0   | 0                      |
| Stalking                             | 0                            | 0                           | 0   | 0                      |
| Terroristic Threatening              | 0                            | 0                           | 0   | 0                      |
| Theft                                | 0                            | 0                           | 0   | 0                      |
| Wanton Endangerment                  | 0                            | 0                           | 0   | 0                      |
| Weapons Possession                   | 0                            | 0                           | 0   | 0                      |
| Prejudice: Bias - Race               | 0                            | 0                           | 0   | 0                      |
| Prejudice: Bias - Gender             | 0                            | 0                           | 0   | 0                      |
| Prejudice: Bias - Religion           | 0                            | 0                           | 0   | 0                      |
| Prejudice: Bias - Sexual Orientation | 0                            | 0                           | 0   | 0                      |
| Prejudice: Bias - Ethnic             | 0                            | 0                           | 0   | 0                      |
| Prejudice: Bias - Disability         | 0                            | 0                           | 0   | 0                      |
| Drug-Related Violations              | 0                            | 0                           | 0   | 0                      |
| Liquor-law Violations                | 0                            | 0                           | 0   | 0                      |
| Other Alcohol Violations             | 0                            | 0                           | 0   | 0                      |