

## Scheduling a Non-Degree Required Student Recital

**Scheduling Week for Fall 2025 (Non- Degree Req.) Recitals: April 7<sup>th</sup> – 11<sup>th</sup>, 2025**

**Last day for Fall 2025 recitals: Sunday, November 9<sup>th</sup>, 2025**

If you would like to perform a **non-degree required recital** (BM Education or BA) during the **Fall 2025 Semester**, follow this checklist:

- Confer with Dr. Golub to confirm a date and time for your recital.
  - Recitals must take place at least four weeks before the end of the semester, including finals week.
    - **Sunday, November 9<sup>th</sup>, 2025** = last recital date for fall semester.
  - Check the [Music Department Events Google Sheet](#) for availability.
  - Recital times (Non-negotiable)
    - Mon – Fri 7:30 pm
    - Sat – Sun 3 / 5 / 7:30 pm
    - Degree required recitals *should* take place on the WKU campus.
- Confer with your applied professor and recital partner (if applicable) to target the date, time, and location for your pre-recital hearing.
  - Pre-recital hearings must take place four weeks prior to the recital date.
  - Hearings may take place in any music department facility. They must be reserved with [Emily Lindsey](#).
- Download and fill out the [Recital Scheduling Form](#)
  - Email your signed, completed [Recital Scheduling Form](#) to your applied professor.
    - *The office will not accept incomplete forms!*
- Submit a *Pianist Request* using [WKU Collaborative Piano Services](#).
- Complete a recital program following [these style guides and templates only](#).
- View Frequently Asked Questions [HERE!](#)