Revised Spring 2014

**LME 590/LME 591/LME 592 Practicum for Library Media Education (1-3 semester hour course)**

**LIBRARY MEDIA/EDUCATIONAL TECHNOLOGY CONCENTRATIONS**

**1 hr., 2 hr., 3hr., LME 591, LME 592 sections**

**Instructor:**

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| **Andrea Paganelli Telephone:** 270-745-4420 **Fax:** 270-745-6435  Email: Andrea.paganelli@wku.edu (preferred contact method) |

**BlackBoard Website:** <http://ecourses.wku.edu>

**Portfolio/Practicum Information Website:** <http://www.wku.edu/lme/portfolio.php>

**Mailing Address for Portfolio**

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| Andrea Paganelli, Ph.D.  Western Kentucky University  School of Education, Library Media Education Program  GRH 1027  1906 College Heights Blvd. # 71030  Bowling Green, KY 42101-1030  (270)745-6435 fax |

**Required Materials:**

All required materials can be accessed from Blackboard.

**Special Instructional Materials Needed:**

* Hardware: PC/Windows-based compatible computer with High Speed Internet access
* Software: Microsoft Office Suite, CD or DVD Writing software
* Media: USB flash drive, CDRs or DVDs
* Webcam and Skype videoconferencing software

**Course Description/Rationale:**

This is a one to three hour practicum experience designed to meet the requirements of the Kentucky Department of Education and Education Professional Standards Board Certification in Library Media Education. Unless enrolled in the “recruitment program” students enroll in the three hour practicum at the end of their graduate program. Hours required for the 1 hour, 2 hour, LME 591, and LME 592 practica vary. Refer to the Practicum Information Area of Blackboard for those required hours. In the 3 hour LME 590 practicum, in which a majority of students are enrolled, a 120 field hours are required --with 40 of these hours being completed in a school library media/educational technology center under the supervision of an experienced library media/educational technology specialist and a member of the library media education faculty. The LME 591 practicum requires 40 hours documented in a media center with a library media specialist; the LME 592 practicum requires 360 of documented hours in the media center with a library media specialist.

This course supports the conceptual framework of the School of Teacher Education. The

Over riding goals and objectives of the major unit are integrated into the program, course content, and assignments. Performance assessment is manifested through the program requirements and specific course expectations as well as advisement of individual students in a consultative arrangement.

**Course Standards**

* KTS Standards Addressed: ALL
* AASL Standards Addressed: ALL
* ISTE Standards Addressed: ALL
* CEBS Dispositions Addressed: ALL

**Course Objectives:**

In a school media or educational technology center setting, the student will be able to apply library media education skills in instruction, technology, collaboration, and administration under the supervision of media specialist for the prescribed number of hours. Performance on this objective will be assessed using the supervising media specialist evaluation, video conferencing, student time log, practicum evidence presentation, and practicum reflection

**Assignments:**

**Information for Completing Assignments is located in the ASSIGNMENTS are of Blackboard.**

**Information concerning the PRACTICUM is contained in the PRACTICUM INFORMATION area of Blackboard.**

**Information concerning the PORTFOLIO is located in the PORTFOLIO INFORMATION area of Blackboard.**

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| **Assignment** | **Location** | **To Do** | **Points** |
| **Letter of Introduction**  **All sections** | **Practicum Information** | present to cooperating practioner | **0** |
| **Site confirmation form**  **All sections** | **Practicum Information** | Scanned and submitted to Blackboard by the due date listed on the course calendar | 0 |
| **Portfolio Planning Document**  **All sections** | **Portfolio Information** | Submitted in five parts to Blackboard by the due date listed on the course calendar | 200 |
| **SKYPE conference**  **All sections** | **Practicum Information** | Video conference between instructor, student and cooperating practitioner to be scheduled during the semester | **0** |
| **Time Log**  **All sections**  **LME 590 3 hr. requires 40 inside library hours, 80 outside library hours documented.**  **LME 590 1 hour requires 25 inside library hours documented.**  **LME 590 2 hour requires 95 inside library hours documented.**  **LME 591 requires 40 inside library hours documented**  **LME 592 requires 360 inside library hours documented.** | **Practicum Information** | documents 120 hours of practicum experience, including 40 hours in the practicum setting with students. This document is to be printed out for your cooperating librarian to sign. The document must then be scanned and submitted to Blackboard by the due date listed on the course calendar. | **0** |
| **Evaluation of Practicum Student**  **All sections** | **Practicum Information** | Submitted online by cooperating media/technology specialist | **0** |
| **Practicum Reflection Blog**  **All sections (number of required entries are fewer with 1 hr and 2 hr sections)** | **Practicum Information** | Blog entries, including photos, audio, video, and reflective entries on the practicum experience. Follow instructions posted on Blackboard and submit by the due dates listed on the course calendar | 200 |
| **Professional Portfolio Critical Performance**  **All sections except 1 hour section LME 590** | **Portfolio Information** | Follow posted instructions and video presentations, submit to copies to address listed on syllabus by due date listed on course calendar. Upload modified version to EPS system | 600 |

**Grading Scale:**

100 - 90 percent = A

89 - 80 percent = B

79 - 70 percent = C

69 - 60 percent = D

**Disability Accommodations:**

In compliance with university policy, students with disabilities who require accommodations (academic adjustments and/or auxiliary aids or services) for this course must contact the Office for Student Disability Services in DUC A-200 of the Student Success Center in Downing University Center. Please DO NOT request accommodations directly from the professor or instructor without a letter of accommodation from the Office for Student Disability Services.

**Course Requirements and Expectations**

It is expected that communication between students and faculty will be conducted in a professional manner and all course materials will be reviewed thoroughly before asking questions. Students will be required to review the course materials, post questions about assignments to discussion boards, and submit assignments on time. Late assignments will not be accepted unless arrangements are made between the instructor and student prior to the assignment deadline. Assignments more than a day late are subject to a letter grade reduction.. The instructor reserves the right to change the syllabus during the semester. Students will be notified of changes to the syllabus through a course announcement.