**Department of English**

**Research or Service Reassign Time Proposal**

Name:

Position Type:

Tenure Status:

Academic Year:

Reassignment for: \_\_\_ Research Activity \_\_ Service Activity

Detailed outline of reassignment plans. Describe outcomes and provide a timeline, as well as 1-3 of the most significant impacts of this activity to the department, college, and/or university.

*Maximum 300 words*

Have you had previous workload reassignments for research or service within the last five years (excluding sabbaticals, RCAP course releases)?

\_\_ Yes \_\_ No

If “Yes,” please complete the following:

When was your last reassignment (semester/year)?

Briefly describe the previous project or activity. To what extent did you accomplish the objective outlined in your last reassignment proposal? What were the benefits to the department, college, and/or university?

*Maximum 300 words*