**ADA POLICY ADVISORY COMMITTEE MEETING**

2:59 P.M. Meeting Began

3:22 P.M. Meeting Ended

Location: Downing Student Union, Room 2001

**I. April 1, 2016: CALL TO ORDER – Joshua Hayes**

Called to order at 2:59 p.m.

**II. ATTENDANCE – Joshua Hayes**

Those in attendance were Joshua Hayes, Brittany Brown, Michael Schilling, Jeff Jones,

Blair Jensen, Shaden Melky, Josh Twardowski, Jennifer Tougas, Julie Uranis, and Cindy Smith.

**III. APPROVAL OF MINUTES**

Minutes from the September 22, 2015 meeting were reviewed and approved.

**IV. ACCESS MAP UPDATE**

**A.** Jeff Jones updated the committee regarding the Access Map app. Jeff said it would be more efficient for a link of the map to be sent to the campus community that could be accessed from a browser on cellphones.

**B.** Jennifer Tougas discussed a conversation she had with a vendor regarding routes for moving equipment on campus. Jennifer suggested utilizing the accessibility map for these routes, and educating Facilities Management, Postal Service, Aramark, and contractors regarding the appropriate routes to use.

**V. REPORT AND UPDATE ON ACCESSIBLITY TO ONLINE LIBRARY MATERIALS**

**A.** Shaden Melky’s Library Database Report was emailed to the committee for their review.

**B.** Shaden said the scanner in the library is broken and will cost $26,000 to replace; therefore, the library is currently utilizing the scanner on their copy machine.

**C.** Shaden reported HiSoftware has merged with Cryptzone, and after working around several issues, the library is now receiving successful scans.

**VI. PARKING AND TRANSPORTATION UPDATE**

**A.** Jennifer discussed the survey regarding disability spaces on campus that was emailed to the campus community last fall. Jennifer said in the current fiscal year, the University are not experiencing significant overflow in parking lots.

**B.** Jennifer reported that President Ransdell would like to move forward with the second parking structure; however, it is not included in the current budget.

**C.** Jennifer said the transit system is transporting a significant number of passengers; however, only half of individuals who have a disability are utilizing the ADA van, and the remainder continues to ride the transit system.

**VII. DISTANCE LEARNING UPDATE**

**A.** Julie Uranis reported that Distance Learning continues to utilize their captioning and transcription services to ensure courses are accessible.

**B,** Julie shared WKU won the 2016 UPCEA Award for Strategic Innovation in Online Education, and she will present *Managing Accessibility* at the UPCEA Conference in Ohio next week.

**B.** Julie will forward the UPCEA Award Video link to Cindy Smith, and she (Cindy) will email it to committee members.

**VIII. STUDENT ACCESSIBILITY RESOURCE CENTER (SARC) UPDATE**

**A.** Brittany Brown, SARC intern, distributed the Student Accommodations and Student Diagnosis reports and they were discussed. Joshua Hayes asked Brittany if she would email the reports to him for his records.

**IX. REQUESTS FOR FACULTY AND STAFF ACCOMMODATIONS, AND SECTION 508 UPDATE**

**A.** Joshua shared with the committee that EEO is currently overseeing eight individuals regarding accommodations, with some being new cases, and some ongoing.

**B.** Joshua discussed a letter WKU received from someone in Ohio attempting to sue the University due to non-compliant websites. Joshua shared he is currently working with Deborah Wilkins, and Gopi Nutakki regarding the situation.

**C.** Joshua reported that Gopi Nutakki, EEO, Assistive Technology Specialists, continues to monitor websites, and if there is an issue he contacts the webmaster.

**X. HOUSING AND RESIDENCE LIFE (HRL) UPDATE**

**A.** Blair Jensen reported HRL is currently working on their 10 year construction plan.