**ADA POLICY ADVISORY COMMITTEE MEETING**

3:35 P.M. Meeting Began

4:10 P.M. Meeting Ended

Location: Downing Student Union, Room 2025

**I. September 22, 2015: CALL TO ORDER – Deborah Wilkins**

Called to order at 3:35 p.m.

**II. ATTENDANCE – Deborah Wilkins**

Those in attendance were Deborah Wilkins, Matt Davis, Michael Schilling, Jeff Jones, Ericka Washington, Shaden Melky, Joshua Hayes, Josh Twardowski, Jennifer Tougas, Denise Cornelius, Julie Uranis, and Cindy Smith.

**III. APPROVAL OF MINUTES**

Minutes from the April 16, 2015 meeting were reviewed and approved.

**IV. FACILITIES MANAGEMENT UPDATE**

**A.** Shaden Melky asked Josh Twardowski the status regarding measuring the slope at the Library to make it more accessible. Josh said he will make sure someone from DFM measures the slope as soon as possible. Shaden shared that Connie Foster, Dean of Libraries, asked who is responsible for the cost of the slope. Deborah said she would look into the funding of the project.

**B.** Josh reported that automatic door openers at Grise Hall aren’t sequenced correctly, and will be repaired.

**C.** Josh shared that Josh Montgomery, GIS Specialist in Planning, Design and Construction, is working on an accessibility map for WKU. Josh stated he would like the committee to review it when it is complete. There was discussion among the committee regarding access of the map. Michael Schilling suggested using a phone app. Jennifer Tougas will send the map to Jeff Jones who will research if this is a possible solution.

**V. PARKING AND TRANSPORTATION UPDATE**

**A.** Jennifer Tougas, Deborah Wilkins, and Matt Davis discussed a situation with a student who was upset that Tier I parking isn’t available for students. The student has a rod in his back, nerve problems in his legs, and has a service dog. Jennifer issued the student limited Tier I parking near buildings closest to his classes.

**B.** Jennifer stated the majority of her student accommodation requests pertain to mobility issues. Jennifer said recently she has had nontraditional students requesting accommodations as well. A student with a heart condition appealed their request to Howard Bailey, Vice President of Student Affairs.

**C.** Jennifer said Parking and Transportation will be conducting a survey regarding parking needs on campus.

**D.** Jennifer reported that there have been 112 riders who have used the ADA shuttle so far this semester. Jennifer stated she has had 122 Tier I parking requests, and 152 Tier II parking requests. She said she is also receiving complaints from individuals with Tier II parking who want Tier I.

**VI. STUDENT ACCESSIBILITY RESOURCE CENTER UPDATE**

**A.** Matt Davis shared he has an influx of students requesting emotional support animals. Matt asked Deborah if she could appoint someone from HRL to the ADA Policy Advisory Committee. Deborah said she would contact Blair Jensen and ask if she would be willing to serve on the committee as a representative from HRL.

**VII. UPDATE ON REQUESTS FOR FACULTY AND STAFF ACCOMMODATIONS, AND SECTION 508**

**A.** Joshua Hayes shared with the committee that EEO has recently received accommodation requests from one student-worker, two staff members, and all three individuals are completing appropriate paperwork.

**B.** Joshua discussed collaboration between EEO and Human Resources regarding the email sent by HR offering the opportunity for individuals to self-identify as people with disabilities. Joshua shared statistical data is now required to document numbers of individuals who provide this information.

**C.** Joshua also shared that Gopi Nutakki, EEO, Assistive Technology Specialists, continues to run reports regarding Section 508 compliance through use of HiSoftware (Compliance Sheriff). Joshua said the sections in red on the report are those areas that aren’t compatible with HiSoftware (Compliance Sheriff).

**VIII. ADA COORDINATOR UPDATE**

**A.** Deborah reported that a student has filed a lawsuit against WKU. The student has a back injury, and applied to take courses at Elizabethtown because he was under the impression he could finish the entire program at that campus. However, all of his courses can’t be taken at that campus. The student was offered housing accommodations when he travels to main campus, but he still feels he was misled.

**B.** Deborah discussed an employee who has filed three complaints against WKU since 2005 stating we have not accommodated her. The complaint was dismissed, but the employee said she will file another complaint.

**C.** Deborah shared she has had a couple of complaints from students regarding testing.

**IX. HUMAN RESOURCES UPDATE**

**A.** Denise Cornelius reported that Human Resources is preparing for open enrollment.