

## **ADA POLICY ADVISORY COMMITTEE MINUTES**

2:05 p.m. Meeting Begins

3:10 p.m. Meeting Ends

Location: Academic Affairs Lobby Conference Room

### **I. MARCH 17, 2011: CALL TO ORDER - Huda Melky**

Called to order at 2:05 p.m.

### **II. ATTENDANCE – Huda Melky**

Those in attendance were Huda Melky, Charles Jones, Jeff Jones, Vernon Sheeley, Stephen Rowland, Jennifer Tougas and Cindy Smith.

### **III. APPROVAL OF MINUTES**

Minutes from the February 17, 2011 meeting were reviewed and approved.

### **IV. SHEP – SUPPORTED HIGHER EDUCATION PROJECT**

- A.** Huda introduced Jeff Bradford, Project Director with SHEP's in Lexington, KY. Jeff showed the committee a video and shared information regarding SHEP. Jeff is hopeful WKU may want to participate in this project.
- B.** Huda will meet with Dale Brown to discuss if WKU would be interested in this program.

### **V. FACILITIES MANAGEMENT UPDATE**

- A.** Charles Jones and Matt Davis have discussed the new door openers at the Glasgow Campus and Grise Hall. Two sets of hand rails have been added at Van Meter Hall and another set has been ordered.
- B.** Charles said Gary Ransdell Hall is the only building with over sized furniture and surplus doesn't have anything stored. Charles suggested being creative if there are request to accommodate someone who needs oversized furniture.
- C.** Huda and Charles discussed a staff member who requested for three door knobs to be replaced in her building due to her arthritis. Charles suggested for Huda to submit a work order request and indicate it is for ADA accommodations. Cindy Smith will submit the work order.

### **VI. UPDATE ON WEB ACCESSIBILITY**

- A.** Jeff Jones will work with Gopi Nutakki and Sudhir Jammalamadaka from the Equal Opportunity Office regarding the CMS system and training.
- B.** Jeff said the pilot group began training today and the new system will be easier to use and ADA compliant.

**VII. UPDATE ON FACULTY & STAFF ACCOMODATIONS**

- A.** Huda discussed a staff member with a disability who is no longer able to perform her job. A physician has verified she can no longer perform her job; however, she will be unable to receive long term disability until she is out of work for 90 days.