

ADA POLICY ADVISORY COMMITTEE MINUTES

2:10 p.m. Meeting Begins

3:00 p.m. Meeting Ends

Location: Academic Affairs Lobby Conference Room

- I. OCTOBER 21, 2010: CALL TO ORDER – Huda Melky**
Called to order at 2:10 p.m.
- II. ATTENDANCE – Huda Melky**
Those in attendance were Huda Melky, Jeff Jones, Charles Harrison, Stephen Rowland, Matt Davis, Richard Miller, Leyla Zhuhadar, Jack Rudolph and Cindy Smith.
- III. APPROVAL OF MINUTES**
Minutes from the September 23, 2010 meeting were reviewed and approved.
- IV. FACILITIES MANAGEMENT UPDATE**
 - A. Steve Newton will be overseeing the project with the ADA maps.
 - B. Keyed access points will be limited to 2 entrances for each building after hours. One of the entrances in each building will be ADA compliant.
 - C. The new training manager for Facilities Management will start on November 22, 2010.
 - D. A handrail has been added at Van Meter Hall.
 - E. There was a fall in front of Wetherby last week and a half stair has been added to prevent another fall.
 - F. In March 2011 there will be new federal guidelines for buildings. Huda will send Charles Harrison copies of the new guidelines.
 - G. Matt Davis brought to Charles Harrison's attention that the painted line at the entrance of Diddle is very slick when it rains. Charles will look into what can be done to rectify the problem.
- V. UPDATE ON SDS**
 - A. Matt Davis distributed Student Diagnosis information updating the committee on current SDS statistics.
 - B. The SDS website is being updated and is near completion.
 - C. The 5th week assessments have been issued and SDS is working with the students who are not receiving satisfactory evaluations/grades.
- VI. UPDATE ON SECTION 508**
 - A. Sudhir continues to work on the websites and documentation of his progress was distributed and discussed with the committee.

- B. Leyla Zhuhadar is reviewing PDF files before they are being posted on Blackboard to make sure they are accessible.
- C. On December 1, 2010, Huda and Leyla will conduct a Web Accessible Seminar for FaCET.

VII. UPDATE ON REQUEST FOR FACULTY AND STAFF ACCOMMODATIONS

- A. Huda stated faculty and staff to know where to go for accommodations.
- B. Huda is planning a training for manager and supervisors.

VIII. PARKING AND TRANSPORTATION

- A. State Street will be closed again next week. The bus will not be able to access the area but the van will be able to accommodate those with disabilities during the closing.
- B. Stephen Rowland distributed Topper Transit Monthly Performance Report and discussed the report with the committee.
- C. The ADA van hours were reviewed. There was also discussion regarding the policy for WKU buses and what the law allows. The buses can go to any WKU property, but no charter work can be done.

IX. JACK RUDOLPH

- A. Jack Rudolph attended the meeting and discussed the plans for an accessible bathroom at the Taylor Center. A proposed sketch of the plan was distributed to the committee members. Jack said a lot of money can be saved if this is a unisex bathroom. Huda said when the auditor, Angie Crowder, visited the Taylor Center, there was no mention of it needing to be two separate bathrooms. All committee members agreed since Angie did not have a problem with unisex bathroom to move on the unisex bathroom project.