

ADA POLICY ADVISORY COMMITTEE MINUTES

2:05 p.m. Meeting Begins

3:10 p.m. Meeting Ends

Location: Academic Affairs Conference Room

- I. NOVEMBER 19, 2009: CALL TO ORDER – Huda Melky**
Call to order at 2:05 p.m.
- II. ATTENDANCE – Huda Melky**
Those in attendance were Huda Melky, Jeff Jones, Matt Davis, Charles Harrison, Vernon Sheeley, Jennifer Tougas, Leyla Zhuhadar and Cindy Smith.
- III. APPROVAL OF MINUTES**
Minutes from the October 21, 2009 meeting were reviewed. Two corrections need to be made:

In Section V spell out GOALS, and in Section VI add the words “faculty and staff” to the title.
- IV. UPDATE ON SECTION 508 WEB ACCESSIBILITY**
 - A. Huda Melky distributed a report and discussed the most current update of web accessibility on campus.
 - B. Jeff Jones shared that some web masters do not have access to headers and footers if they need to be changed.
 - C. Suhdir can assist departments with the accessibility statement on their website.
 - D. A Content Management Center will be on campus in the near future which will help with the websites on campus.
 - E. Huda Melky will schedule a meeting with Dr. Owen or Gordon Johnson in the near future to discuss the websites.
 - F. Jeff Jones discussed the new outlook e-mail and some of the problems that have occurred.
- V. PROJECT GOALS (Gaining Online Accessible Learning Through Self-Study)**
 - A. Leyla Zhuhadar will develop a website next semester to keep everyone informed on updates and information regarding Project GOALS.
- VI. STUDENT DISABILITY SERVICES**
 - A. Matt Davis distributed the SDS List of Diagnosis for fall 2009 to committee members for their review.

- B. SDS is still seeking a Coordinator for Deaf and Hard of Hearing.
- C. Testing spaces continue to be a challenge in the SDS Department.

VII. FACILITIES MANAGEMENT

- A. The Safety Committee and Facilities Management have identified and are replacing old ladders and adding handrails across campus.
- B. The survey of the sidewalks on campus is complete.
- C. Huda Melky asked who she should contact regarding an accessibility map for campus. Charles Harrison recommended Huda contact Steven Newton regarding exterior and Bob Austin regarding interior.
- D. There was discussion regarding the situation when a student needs a table instead of a desk. If it's not available at surplus in the Purchasing Department, who orders it and takes it to the classroom? Huda said this needs to be coordinated through SDS.

VIII. PARKING AND TRANSPORTATION

- A. Jennifer Tougas reported the Thompson Complex service drive is currently being mobilized.
- B. Some students are taking advantage of the ADA Shuttle.