

ADA POLICY ADVISORY COMMITTEE MINUTES

2:05 p.m. Meeting Begins

2:45 p.m. Meeting Ends

Location: Academic Affairs Lobby Conference Room

- I. **MAY 7, 2009: CALL TO ORDER – Huda Melky**
Called to order at 2:05 p.m.
- II. **ATTENDANCE – Huda Melky**
Those in attendance were Huda Melky, Mana Kariman, Vernon Sheeley, Jeff Jones, Jennifer Tougas, David Coffey, Cheryl Lewis-Smith, Richard Miller, Martin Stone, and Cindy Smith.
- III. **APPROVAL OF MINUTES**
Minutes from the April 9, 2009 meeting were approved with a correction made to “Medical withdraw *will be available* for students to withdraw from class,” listed under Update on Student Disability Services Department, Program and Services of the minutes.
- IV. **ACCESSIBILITY SUB COMMITTEE REPORT**
 - A. John Kessell was unable to attend the meeting, but Huda Melky informed the committee that the bathroom at the farm is now accessible. There has been difficulty with the partitions, but a wheelchair user can access the bathroom.
- V. **UPDATE ON STUDENT DISABILITY SERVICES DEPARTMENT, PROGRAMS AND SERVICES**
 - A. Dr. Ellen Bonaguro will take over SDS as of July 1, 2009. There will be a major reorganization.
 - B. SDS is still in need of a Deaf and Hard of Hearing Coordinator. It has been advertised for one year.
 - C. Arrangements have been made for family members at graduation who need accommodations.
- VI. **UPDATE ON SECTION 508 WEB ACCESSIBILITY**
 - A. Huda Melky met with the Administrative Council to discuss the difficulty we are experiencing obtaining the names of web masters. The Deans and Department Heads have been asked to submit the names and we have received good feedback since the meeting.
 - B. Jeff Jones suggested contacting Bob Skipper for a list of the web masters.
 - C. Once the statement is put on the website it has a date of acceptance and is compliant.
 - D. Mana Kariman shared with the committee that currently out of 129 sites, 100 sites have been audited, and 66 passed. 34 are in progress and 44

out of 66 have the statement. There needs to be emphasis made on how important it is to put the statement on the website.

- E. Jeff Jones suggested a meeting with himself, Mana Kariman, Eric Wolfe, and Diana Keeling to discuss placing the statement on the websites.

VII. UPDATE ON REQUEST FOR FACULTY AND STAFF ACCOMODATIONS

- A. Currently, there are no cases under review for faculty and staff accommodations.
- B. At the recent Staff Council meeting Cheryl said a candidate who had an interview at the Academic Complex had difficulty entering the building. Jennifer Tougas suggested using the ramp on Minton Circle or the one near Guthrie Tower.
- C. There was discussion regarding events held at Diddle and those with disabilities are expected to park in the structure and not in the spaces out front. Jennifer Tougas explained that the surface lots are reserved for media, etc.

VIII. HUDA MELKY

- A. Huda Melky shared with the committee that she attended an on line meeting with Job Accommodation Network regarding how to accommodate an employee or student with a disability. Recommendations were given according to the new amendments.
- B. Request for accommodations will double or triple from what we have had in the past.

IX. PARKING & TRANSPORTATION

- A. A price quote was obtained for the ES&T loading dock, and we will move forward.
- B. Parking will be difficult on Normal Drive this summer due to construction projects.

X. MARTIN STONE FROM THE AGRICULTURE DEPARTMENT

- A. Martin Stone attended the meeting to share his concern regarding students being required to attend classes at the Agriculture Farm, but WKU does not provide transportation whether you have a disability or not.
- B. Jennifer Tougas shared that they would like to provide this service, but due to limited time and money they are unable to at this time. The department is currently running at a deficit.
- C. Huda Melky pointed out that transportation to the farm is no different than providing transportation to campus for students. We are not required to make sure the students have transportation.