

ADA POLICY ADVISORY COMMITTEE MINUTES

2:05 p.m. Meeting Begins

2:35 p.m. Meeting Ends

Location: Academic Affairs Lobby Conference Room

I. APRIL 9, 2009: CALL TO ORDER – Huda Melky

Call to order at 2:05 p.m.

II. ATTENDANCE – Huda Melky

Those in attendance were Huda Melky, Mana Kariman, Bob Ware, Vernon Sheeley, Jeff Jones, Jennifer Tougas, David Coffey, and Cindy Smith.

III. APPROVAL OF MINUTES

Minutes from the March 2, 2009 meeting were reviewed and approved.

IV. AGRICULTURE FARM UPDATE

- A. Bob Ware updated the committee on the progress of the renovation at the Agriculture Farm. Materials have arrived and work will begin next week to renovate the restroom, remove the door frame, and change the light switch.

V. UPDATE ON SECTION 508 WEB ACCESSIBILITY

- A. Mana Kariman worked with IT and will no longer need to wait on their response about audit notifications. She will be able to enter the data herself and begin the audit instead of waiting for IT to give her access.
- B. So far, 81 websites are in the system for audit (65 audited, 26 passed, and 39 sites are in the audit stage process).
- C. Huda Melky shared that accessibility guidelines have been created. We are waiting on permission from Virginia Tech to use their format.
- D. Mana Kariman discussed the cost of the program to audit the websites due to the license expiring on our current program. Jeff Jones and Mana will research and see if there is a better option than the one currently being used.
- E. Huda Melky shared her attendance at the AAAA Conference in Chicago. At the conference there was a lot of discussion regarding policy and procedure, the new amendment, and how it will be enforced.

VI. UPDATE ON STUDENT DISABILITY SERVICES DEPARTMENT, PROGRAM AND SERVICES

- A. David Coffey reported that the automatic door openers at Helm Library have been installed. SGA will donate \$12,000 for another door opener to

be installed on campus. David Coffey asked for suggestions from the committee as to locations on campus where these doors are needed. The Glasgow Campus was mentioned and Bob Ware said he will check to see if the buildings currently under renovation will be installing automatic door openers.

- B.** SDS is still looking for a Hard of Hearing Coordinator.
- C.** The state grant says they will only caption in class.
- D.** There is a need for transportation to the Agriculture Farm for some of the SDS students. Several students have complained that they are unable to get to the Farm to do their labs. Huda Melky asked if they could use WKU's small bus for transportation and Jennifer Tougas said they are unable to accommodate the request at this time.
- E.** Medical withdraw will be available for students to withdraw from a class.
- F.** A diabetic student will be filing a complaint stating his needs are not being met.
- G.** There is still discussion regarding the future of SDS and who will be the Director when David Coffey retires.
- H.** Space continues to be an issue.
- I.** Huda Melky requested David Coffey to send her the existing Students with Disabilities Policies and Procedures for all programs and services, to ensure accommodations are given in a timely manner.
- J.** Kim Kirkpatrick will be leaving in mid May.

VII. PARKING AND TRANSPORTATION

- A.** The design is proceeding for the ES&T loading dock area.