

ADA POLICY ADVISORY COMMITTEE MINUTES

2:05 p.m. Meeting Begins

3:10 p.m. Meeting Ends

Location: Academic Affairs Lobby Conference Room

- I. NOVEMBER 13, 2008: CALL TO ORDER – Huda Melky**
Called to order at 2:05 p.m.
- II. ATTENDANCE – Huda Melky**
Those in attendance were Huda Melky, Cheryl Lewis-Smith, David Coffey, Jeff Jones, Jennifer Tougas, Vernon Sheeley, Bob Ware, Kelly Burch-Ragan and Cindy Smith.
- III. APPROVAL OF MINUTES**
Minutes from October 9, 2008 meeting were reviewed and approved.
- IV. ACCESSIBILITY SUB COMMITTEE REPORT**
 - A. John Kessell was unable to attend the meeting. Huda Melky said the sub committee will meet on Monday, November 17, 2008 and will discuss the situation with the doors on campus and also the cost of making the restroom at the Agriculture Farm handicap accessible.
- V. UPDATE ON SECTION 508 WEB ACCESSIBILITY**
 - A. Huda Melky received a phone call from the OFCCP regarding an audit for WKU.
 - B. Jeff Jones recently checked Human Resources website to make sure it is accessible and it passed. He is currently working with the Help Desk on their web site.
- VI. UPDATE ON REQUEST FOR FACULTY AND STAFF ACCOMODATIONS**
 - A. The lighting issue for the faculty member in Grise Hall was resolved. This person filed a Human Rights complaint, and Deborah Wilkins has responded.
 - B. Jeff Jones informed the committee about new technology called *Second Life* that may be beneficial for this faculty member since she would like to work from home.
 - C. A meeting will be scheduled with Huda Melky, Jeff Jones, John Bowers, and John Bonaguro regarding the faculty member possibly using this technology.

**VII. UPDATE ON STUDENT DISABILITY SERVICES DEPARTMENT;
PROGRAM AND SERVICES**

- A. Debbie Ward, Staff Interpreter, has resigned effective December 31, 2008. SDS is in dire need of a replacement for Ms. Ward, and the part-time interpreters are not qualified for this position. A Form 1 has been submitted and posted; however, no one has applied at this time.
- B. Crystal Hudson is meeting with the President and Deborah Wilkins on Wednesday, November 19, 2008 regarding the lack of access for disabled students at WKU.
- C. Since the incident at Pierce Ford Tower, SDS has received numerous calls from parents who want their children moved to another location. The parents are instructed to e-mail David Coffey who forwards the request to Housing. The Counseling and Testing Center is providing counseling for students who are fearful.
- D. David Coffey shared that a student who is a wheelchair user contacted SDS regarding his need for a caregiver. WKU does not supply this service and it was suggested that the student contact Voc Rehab to receive assistance. WKU can not help pay for this, but sometimes there is funding through Voc Rehab.
- E. Dr. Burch assured David Coffey he will have space and automatic doors soon.
- F. Dr. Coffey shared proper procedure regarding student medical situations. If/when the parents come to campus and pick up the student, the student is instructed to write a letter to Marleen Murphy in the Registrar's Office and she submits the letter to the student's professor(s). The professor will decide what grade the student will receive. The student is not reimbursed for food or housing. They are currently working on a withdrawal process for the students who are faced with these circumstances.

VIII. PARKING AND TRANSPORTATION

- A. Jennifer Tougas shared her feelings regarding the changes that should be made in the ADA Compliance Book.
- B. Huda Melky said there has been discussion that all faculty, staff, and student accommodations be coordinated in one department.

IX. PLANNING, DESIGN AND CONSTRUCTION

- A. Bob Ware said that 50% of the doors on campus have been checked and 12 closures have been changed. The timing on the automatic doors is being checked.
- B. The estimate to make the restroom at the Agriculture Farm handicap accessible is \$50,000.
- C. The ramp at the location on Normal Drive is not compliant and the building is not accessible. The committee suggested they move to another location. Jennifer Tougas suggested contacting the development office to see if there is any grant money to take care of some of these issues on campus.

- D. Brian Russell is the new director of Planning, Design and Construction and he will attend the next meeting.