

ADA POLICY ADVISORY COMMITTEE MEETING

2:05 p.m. Meeting Began

2:35 p.m. Meeting Ended

Location: Academic Affairs Lobby Conference Room

I. December 4, 2013: CALL TO ORDER - Huda Melky

Called to order at 2:05 p.m.

II. ATTENDANCE – Huda Melky

Those in attendance were Huda Melky, Shaden Atz, Jeff Jones, Michael Schilling, Lynne Holland, Stephen Rowland, and Cindy Smith.

III. APPROVAL OF MINUTES

Minutes from the October 10, 2013 meeting were reviewed and approved.

IV. PARKING AND TRANSPORTATION UPDATE

- A.** Stephen Rowland reminded the committee that the KHSAA football championship games will held be at WKU on December 6th and 7th. The increase in traffic will likely disrupt parking and traffic flow on campus.
- B.** Stephen reported that there has been a modest growth in ridership on the ADA van.
- C.** Stephen said that SGA's request to have additional benches under the shelters for employees/students, while they wait for the shuttles, was approved.
- D.** Huda Melky said Deborah Wilkins reported that Academic Affairs and Parking & Transportation will split the cost of the automatic door opener that will be installed at South Campus.

V. UPDATE ON WEB ACCESSIBILITY

- A.** Huda reported that Gopi Chand Nutakki continues to review and audit all WKU websites.

VI. UPDATE ON ACCESSIBILITY TO ONLINE LIBRARY MATERIALS & DISTANCE LEARNING

- A.** Shaden Atz reported that she continues to work with HiSoftware and was able to run a successful Blackboard audit.

VII. UPDATE ON REQUEST FOR FACULTY AND STAFF ACCOMMODATIONS

- A.** Huda reported that for the past month she has received several request for accommodations. Huda continues to work with the Deans and Department Heads to accommodate employees when they meet with her regarding the need for accommodations.

- B.** Huda shared that in 2014, WKU will be required to show proof that 7 % of its employees are veterans and /or 7 % disabled, per job group. This will also require a separate Affirmative Action Plan for these employees.
- C.** Lynne Holland shared that an employee has been hired by the University who will need a full-time interpreter. Huda asked Lynne to send the employee to her office to discuss her accommodations.

VIII. UPDATE ON SDS

- A.** Michael Schilling reported that Kayla Roach, a Social Work graduate student, is working with Matt Davis to develop a Student Organization in SDS.
- B.** Lynne Holland reported that SDS will close on December 13th and move to a temporary space on the 2nd floor of DSU above Fresh Foods. It will reopen on January 6, 2014.
- C.** Lynne said SDS is striving to “normalize” and will be working on updating their website and the way their forms are accessed.
- D.** Michael reported that the lights were not working from Centennial Mall to Guthrie Towers, but have now been repaired. Lynne asked that in the future to please contact her and she will report it immediately.