

ADA POLICY ADVISORY COMMITTEE MEETING

2:05 P.M. Meeting Began

2:55 p.m. Meeting Ended

Location: Academic Affairs Large Conference Room

I. October 10, 2013: CALL TO ORDER – Huda Melky

Called to order at 2:05 p.m.

II. ATTENDANCE – Huda Melky

Those in attendance were Huda Melky, Charles Harrison, Michael Schilling, Lynne Holland, Huda Melky, Shaden Atz, Denise Cornelius, Jeff Jones, Scott Henry, Jennifer Tougas, Stephen Rowland, and Cindy Smith.

III. APPROVAL OF MINUTES

Minutes from the September 12, 2013 meeting were reviewed and approved.

IV. FACILITIES MANAGEMENT UPDATE

A. Charles Harrison shared a photograph of the modification that has been made to the entrance of Cravens Library. Huda thanked Charles and his team for their quick response in this situation.

V. STUDENT DISABILITY SERVICES UPDATE

- A. Lynne Holland distributed the SDS data and there was discussion regarding staffing needs due to the increase in students who are hearing impaired.
- B. Lynne reported that the Owensboro campus will have someone designated for issues regarding SDS. Elizabethtown and Glasgow campuses have a system in place to meet these needs as well.
- C. Huda suggested to Lynne to submit a proposal to President Ransdell and ask for someone to be hired for the other campuses to oversee SDS.

VI. PARKING AND TRANSPORTATION UPDATE

- A. Jennifer Tougas introduced Scott Henry who is the new Assistant Director of Field Operations.
- B. Jennifer reported that there were 100 passengers with disabilities transported in September. This is a 6% increase from this time last year.
- C. Jennifer also reported that the automatic door opener issue at South Campus was discussed again. Charles said Planning, Design & Construction are reviewing funding for the automatic door opener. Charles will forward information to Huda for her assessment as well.

- D. Huda requested for Jennifer to provide her with a list of faculty and staff who currently have Tier I and Tier II parking permits. Huda also asked Denise Cornelius for a list of anyone who disclosed their disability to the Human Resources department.

VII. SECTION 508 UPDATE

- A. Huda reported that the symposium was a success and that there was good representation from all campuses in Kentucky.
- B. Huda distributed the Website Accessibility Status Report to committee members and reported that Gopi Nutakki continues to audit the websites.
- C. Shaden Atz discussed the difference between Priority 1 and Priority 2 in the auditing of websites.

VIII. ONLINE LIBRARY MATERIALS UPDATE

- A. Shaden reported that Sam Moore, a WKU student, will be working in the library.
- B. Shaden distributed the Library Accessibility Status Report and information regarding students requesting internet accommodations. They were discussed at length.
- C. Shaden said the Library is working with Team Dynamics regarding accommodating someone who needs assistance in the library.
- D. Shaden discussed the possibility of having all resources on one list. Michael Schilling suggested accommodation information be on each student's I.D. card.

IX. FACULTY AND STAFF ACCOMMODATION UPDATES

- A. Huda shared that an employee who has a visual impairment contacted her; however, he is hesitant to disclose his disability.