

ADA POLICY ADVISORY COMMITTEE MEETINGS

2:05 p.m. Meeting Began

2:55 p.m. Meeting Ended

Location: Academic Affairs Lobby Conference Room

I. MARCH 21, 2013: CALL TO ORDER – Huda Melky

Called to order at 2:05 p.m.

II. ATTENDANCE – Huda Melky

Those in attendance were Huda Melky, Vernon Sheeley, Jennifer Tougas, Josh Twardowski, Michael Schilling, Matt Davis, Jeff Jones, Shaden Melky, and Cindy Smith.

III. APPROVAL OF MINUTES

Minutes from the February 14, 2013 meeting were reviewed and approved.

IV. ADA POLICY ADVISORY MEMBERS

A. Huda Melky introduced Shaden Melky, Library Technology Consultant in the Library, to the committee. Shaden has been asked to serve on the ADA Policy Advisory Committee.

V. FACILITIES MANAGEMENT UPDATE

- A. Josh Twardowski reported for DFM in Charles Jones' absence.
- B. Facilities Management continues to address issues across campus regarding steps being a safety hazard.
- C. Josh distributed the plan that DFM developed to work with Planning, Design and Construction during the summer to install an accessible route from EST.
- D. Truncated domes are being replaced across campus. Josh will have pictures at the next meeting to share with the committee.
- E. Huda asked Josh to contact Daniel Peach in the Library regarding the installation of a fire alarm in the office of an employee who is hearing impaired.

VI. UPDATE ON SDS

- A. Matt Davis distributed the Student Accommodations Report to the committee members for their review.
- B. Matt reported that the SDS website has been updated.
- C. SDS will move to Garrett this summer while DUC is renovated and occupy the space currently occupied by the Post Office.
- D. Matt said Lynne Holland is working on a report for Norb Ryan.
- E. Michael Schilling shared a picture of a construction site on campus that could potentially be a hazard to someone who is site impaired.

VII. UPDATES ON SECTION 508

A. UPDATE ON ACCESSIBILITY TO ONLINE LEARNING

1. Huda reported that the University is still looking into the best way to audit online courses.
2. Huda said there is not a way to audit Blackboard since changes occur daily.
3. A committee has been formed by Beth Laves to discuss the auditing process. The first meeting will be Thursday, March 28, 2013 at 10:30 a.m.

B. UPDATE ON ACCESSIBILITY TO ONLINE LIBRARY MATERIALS

1. Shaden Melky reported that the library website is compliant, but vendors need to be accessed. Shaden distributed a list of Library vendors that are compliant.
2. Shaden has communicated with Penn State regarding their procedure for reviewing vendors. She and John Bowers will meet with a representative from Penn State to discuss their process.
3. Matt Davis has a student who can assist Shaden with brail readers.

C. REPORT AND UPDATE ON WEB ACCESSIBILITY

1. Huda reported that the University websites are 93% accessible and the Website Accessibility Status Report was distributed to the committee for their review.

D. HI SOFTWARE INFORMATION

1. Huda attended a webinar with Hi Software. She has been in communications with them regarding new auditing software.

VIII. UPDATE ON REQUEST FOR FACULTY AND STAFF ACCOMMODATIONS

- A.** Huda reported that more faculty and staff are coming to the EOO for accommodations.
- B.** Huda develops a contract between the employee and their manager, and follows up to ensure the accommodations are working.

IX. UPDATE ON PARKING AND TRANSPORTATION

- A.** Jennifer Tougas reported that they now have a smaller van which enables easier navigation around campus.
- B.** Ridership has increased for the ADA van.
- C.** The new ADA buses will arrive in September.
- D.** Jennifer said Tier I & Tier II parking changes have been made in the Mimosa Lot.

X. IT UPDATE

- A.** Jeff Jones reported that they are currently focusing on Mobile Enterprise.
- B.** Jeff said private Excel classes have been requested.
- C.** Captivate 6 is being used on campus.

XI. UPDATE FROM DR. SHEELEY

- A.** Dr. Sheeley reminded the committee that the KY AHEAD Conference will be May 15, 16, and 17, 2013 at Lake Cumberland.

