

WALTER WASHINGTON

Walter.washington987@topper.wku.edu • Bowling Green, KY 42101 • (270) 555-1234 • linkedin.com/in/wwashington

EDUCATION

Western Kentucky University, Honors Program Bowling Green, KY
Bachelor of Arts, Political Science | School of Public & International Affairs May 2023
Bachelor of Arts, Spanish | Potter College of Arts and Letters GPA: 3.73/4.00

Certificate in Personal and Organizational Leadership

August 2022 - Present

- Participant in highly selective year-long leadership development program of academic courses, personal assessments, experiential learning, team building, and community service

Study Abroad: Oxford University | Oxford, England

August 2021 - December 2021

- Earned 6 credit hours taught by Oxford faculty using a unique tutorial method

RELEVANT COURSEWORK

Leadership and Personal Development, Personal Career Management and Service Learning, Organizational Leadership, Business Spanish, International Organization

INTERNSHIP EXPERIENCE

Benton, Getchell & Grayson, LLC, *Virtual Law Intern* | Remote

August 2021 - Present

- Contribute to daily operations of workers' compensation and general liability law firm representing employers and insurers through online platforms, including Slack and Zoom
- Draft motions and participate in depositions, mediations, and trial preparation
- Update correspondence of clients, opposing counsel, and physicians with case information

The Population Institute, *Intern* | Washington, D.C.

June 2020 - August 2020

- Created and negotiated student scholarship program that served 15 students per year
- Managed relations for World Population Day Symposium with international press and NGOs
- Wrote 4 grant proposals and improved the effectiveness of direct mailing fundraising
- Advocated with Congress and NGOs for issue awareness in legislative decisions

LEADERSHIP EXPERIENCE

WKU Department of University Housing, *Resident Assistant* | Bowling Green, KY

August 2021 - Present

- Design, implement, and evaluate educational programs for up to 100 participants, including an Effective Leadership workshop series
- Utilize communication and counseling skills to supervise 65 students in a residence hall
- Quickly respond to crises and enforce university housing policies
- Compile annual facility inventory and year-end report for the Housing Executive Board

YMCA Camp Harbor, *Head Counselor* | Bowling Green, KY

May 2019 - July 2019

- Selected by supervisor to interview, hire, and train 36 counselors
- Developed an innovative leadership training curriculum for new staff onboarding
- Taught leadership lessons to groups of 5-15 campers, ages 7-10
- Designed comprehensive camp schedule for daily activities involving 300+ campers

ADDITIONAL WORK EXPERIENCE

WKU Honors Program, *Student Assistant* | Bowling Green, KY

September 2019 – Present

Munday Hall, *Desk Assistant* | Bowling Green, KY

August 2020 - May 2021

Dillard's, *Sales Associate* | Bowling Green, KY

May 2018 - August 2019

HONORS & AWARDS

HOPE Scholarship Recipient

August 2019 - Present

Dean's List

5 semesters

Governor's Scholarship

August 2019 - May 2020

WKU Rotary Top 12 Award Winner

February 2020