

2025 - 2026 Bi-Weekly WTE Payroll Schedule



Pay #	Notes	Pay Period	Employee Time Entry Deadline 12:00 noon	Approver Deadline 6:00 PM	Pay Date
15	July 4th	6/30/25 to 07/13/25	07/14/25	07/14/25	07/25/25
16		07/14/25 to 07/27/25	07/28/25	07/28/25	08/08/25
17		07/28/25 to 08/10/25	08/11/25	08/11/25	08/22/25
18	<i>Fall Term - Aug 18</i>	08/11/25 to 08/24/25	08/25/25	08/25/25	09/05/25
19	Labor Day - Sep 1	08/25/25 to 09/07/25	09/08/25	09/08/25	09/19/25
20		09/08/25 to 09/21/25	09/22/25	09/22/25	10/03/25
21**	Fall Break Oct 6-7	09/22/25 to 10/05/25	10/01/25	10/01/25	10/17/25
22		10/06/25 to 10/19/25	10/20/25	10/20/25	10/31/25
23		10/20/25 to 11/02/25	11/03/25	11/03/25	11/14/25
24**		11/03/25 to 11/16/25	11/13/25	11/13/25	11/28/25
25**	Thanksgiving - Nov 26-28	11/17/25 to 11/30/25	11/20/25	11/20/25	12/12/25
26**	<i>Winter Term - Dec 15</i>	12/01/25 to 12/14/25	12/03/25	12/03/25	12/26/25
1**		12/15/25 to 12/28/25	12/08/25	12/08/25	01/09/26
2		12/29/25 to 01/11/26	01/12/26	01/12/26	01/23/26
3	MLK Day - Jan 19; Spr Term - Jan 20	01/12/26 to 01/25/26	01/26/26	01/26/26	02/06/26
4		01/26/26 to 02/08/26	02/09/26	02/09/26	02/20/26
5		02/09/26 to 02/22/26	02/23/26	02/23/26	03/06/26
6		02/23/26 to 03/08/26	03/09/26	03/09/26	03/20/26
7	Spring Break - Mar 16-20	03/09/26 to 03/22/26	03/23/26	03/23/26	04/03/26
8		03/23/26 to 04/05/26	04/06/26	04/06/26	04/17/26
9		04/06/26 to 04/19/26	04/20/26	04/20/26	05/01/26
10		04/20/26 to 05/03/26	5/4/026	5/4/026	05/15/26
11	<i>Summer Term - May 11</i>	05/04/26 to 05/17/26	05/18/26	05/18/26	05/29/26
12	Memorial Day - May 25	05/18/26 to 05/31/26	06/01/26	06/01/26	06/12/26
13		06/01/26 to 06/14/26	06/15/26	06/15/26	06/26/26
14	Juneteenth-June 19	06/15/26 to 06/28/26	06/29/26	06/29/26	07/10/26

** Indicates moved deadline for Holiday schedule